

# SUPERVISORY BORDER PATROL AGENT (DIVISION CHIEF)

DEPARTMENT OF HOMELAND SECURITY

Customs and Border Protection

**Open & closing dates**

🕒 05/25/2018 to 06/08/2018

**Salary**

\$106,511 to \$138,465 per year

**Pay scale & grade**

GS 14

**Work schedule**

Full-Time - Full Time

**Appointment type**

Agency Employees Only

## Locations

1 vacancy in the following location:

**Grand Island, NY**

1 vacancy

**Relocation expenses reimbursed**

Yes A PCS relocation benefit has been authorized or the selectee may elect to receive a GSA VRP lump sum relocation benefit.

## This job is open to

**Internal to an agency**

Current federal employees of this agency.

**Announcement number**

MHCBPMP-2029407-ALT

**Control number**

500464800

## Duties

### Summary

This position will allow you to use your expertise to prevent illegal entry of aliens into the United States by land, water, or air; enforce criminal provisions of the Immigration and Nationality Laws; and seek out and apprehend smugglers or aliens who are in the United States illegally. Apply for this exciting opportunity to strengthen the Department's ability to protect the homeland.

**Salary:** This position starts at a salary of \$106,511.00 (GS-14 step 01) to \$138,465.00 (GS-14 step 10) with a full performance potential to \$138,465.00 (GS-14 step10).

**Who May Apply:** Current U.S. Customs and Border Protection employees with competitive status.

For definitions of terms found in this announcement, please see [Careers](http://www.dhs.gov/xabout/careers/gc_1303762131481.shtm)  
([http://www.dhs.gov/xabout/careers/gc\\_1303762131481.shtm](http://www.dhs.gov/xabout/careers/gc_1303762131481.shtm))

**Organizational Location:** This position is located within U.S. Customs and Border Protection, U.S. Border Patrol, Buffalo Sector Headquarters, Law Enforcement Operational Programs, Grand Island, NY.

- One or more selections may be made using this job opportunity announcement. Further selections may also be made for additional organizational divisions and/or units within the duty location(s) listed above.

### Responsibilities

You will serve as a secondary law enforcement officer (under 5 U.S.C. 8331 (6C) and 8412 (d)). Your duties will include:

- Assisting in the planning and directing of sector-wide programs that enforce immigration and nationality laws
- Assuming responsibility for all sector activities in the absence of the Chief Patrol Agent, including making preliminary determinations regarding the prosecution of immigration and national law violators
- Reviewing and recommending courses of action regarding personnel issues at the sector level
- Assisting and collaborating with other federal agencies and foreign governments to develop and implement sector operations consistent with Customs and Border Protection (CBP) policy

### Travel Required

Occasional travel - Overnight travel may be required on a regular and recurring basis.

**Supervisory status**

Yes

**Promotion Potential**

14

**Who May Apply****This job is open to...**

Agency Employees Only

Questions? This job is open to 1 group.

**Job family (Series)**

[1896 Border Patrol Enforcement Series](#)

<https://www.usajobs.gov/Search/?i=1896>

## Requirements

### Conditions of Employment

- You must be a U.S. Citizen to apply for this position
- You may be required to pass a background investigation and/or polygraph
- Males born after 12/31/1959 must be registered with Selective Service
- You may be required to pass initial and random drug testing
- You must be able to meet job-related medical and/or fitness standards

**Motor Vehicle Operation:** You must have a valid automobile driver's license at the time of appointment.

**Shift Work/Overtime:** This position requires regular and recurring shift work. You must be willing and available to work rotating shifts. You may also be rotated between assignments and duty locations. You could be required to work overtime on a daily basis and will be compensated up to an additional 25% of your base pay in accordance with the Border Patrol Agent Pay Reform Act of 2014.

**Uniforms:** This position requires you to wear an officially-approved uniform while in duty status.

**Security Clearance:** You may be required to obtain a Secret or higher level clearance for this position.

**Physical and Medical Requirements:** Because the duties of the position are of a strenuous nature and require a high degree of interaction and responsibility to the public, you must undergo and successfully pass our medical screening process. We will schedule, provide and pay for the required basic medical examination. For more information, go to <https://www.cbp.gov/careers/frontline-careers/bpa/app-proc> (<https://www.cbp.gov/careers/frontline-careers/bpa/app-proc>)

**Firearms Requirement:** You will be required to carry a firearm while on duty. Anyone who has been convicted of a misdemeanor crime of domestic violence cannot lawfully possess a firearm or ammunition (Title 18, U.S.C. Section 922 (g) (9)). Candidates will be required to certify whether they have ever been convicted of such an offense.

**Polygraph Examination:** The Supervisory Border Patrol Agent position is a polygraph-required position. If you are not a current CBP employee in a law enforcement position, you may be required to take a polygraph exam and have favorable results in order to continue in the pre-employment process. Please see [Polygraph Examination](https://www.cbp.gov/careers/car/poly) (<https://www.cbp.gov/careers/car/poly>)

**Polygraph Reciprocity:** If applicable, CBP may accept the results of a prior federal polygraph exam in lieu of a CBP polygraph exam. You may request reciprocity at the time of polygraph scheduling.

**Polygraph Waiver:** Certain veterans may be eligible to obtain a polygraph waiver. You will receive information to request a waiver in your Background Investigation Package.

### Qualifications

**Basic Qualification Requirements:** The basic qualification requirements include experience in law enforcement or other responsible work that demonstrates the ability to make arrests and exercise sound judgment in the use of firearms; to deal effectively with people in a courteous, tactful manner; and to analyze information rapidly and make prompt decisions.

#### AND

**GS-14:** You qualify at the GS-14 level if you meet the basic qualification requirements and possess one year of specialized experience that includes providing technical and administrative direction and oversight for Border Patrol related functions within an assigned area. This includes supervising, managing, or directing operational programs and their appropriate support functions and directing local policy and program initiatives. This experience may also have been gained by developing, managing, or directing operational policy or programs related to Border Patrol operations.

**Language Requirement:** Must be proficient in the Spanish language (i.e., able to speak and read in Spanish). Experience refers to paid and unpaid experience, including volunteer work done through National Service programs (e.g., Peace Corps, AmeriCorps) and other organizations (e.g., professional; philanthropic; religious; spiritual; community, student, social). Volunteer work helps build critical competencies, knowledge, and skills and can provide valuable training and experience that translates directly to paid employment. You will receive credit for all qualifying experience, including volunteer experience.

You must:

- Meet all qualification requirements, subject to verification at any stage of the application process; and
- Meet all applicable Time in Grade requirements (current federal employees must have served 52 weeks at the next lower grade or equivalent grade band in the federal service) by Friday, June 08, 2018.

## Education

Please see the Qualifications and Required Documents sections for more information if education is applicable to this position.

**This is a Non-Bargaining Unit status position.**

### Promotion Eligibility Rules as of October 1, 2013 (Directive No. 51332-022B):

- Candidates for this GS-14 supervisory/managerial position must have served one year in a permanent or temporary supervisory or managerial second-line GS-13 or higher position, or one year in a permanent or temporary GS-14 Watch Commander position, or one year in a permanent or temporary GS-14 Training Operation Supervisor position. Experience in these positions may be cumulative to meet the one-year requirement.
- The above requirement does not apply if you currently hold or previously held a permanent supervisory or managerial GS-14 or higher position other than Watch Commander and Training Operations Supervisor.

**Mobility Agreement:** If selected for this position, you will be required to sign a mobility agreement.

**Supervisory Probationary Period:** You may be required to serve an 18-month probationary period upon appointment to this position. You may also be required to complete an appropriate supervisory training course within 90 days of assignment to this position.

**Supervisory Training:** All newly appointed, permanent second level supervisors and managers are required to complete mandatory training. The training will be scheduled by the Office of Training and Development within the first 90 days of appointment. The duration of the training will include 4 weeks of in residence training in Harpers Ferry, WV. Note: This training may be waived if previously completed.

**Law Enforcement Retirement:** This position meets the eligibility criteria for law enforcement retirement. For more information on required years of service and retirement age click on this link: [Maximum Age](https://www.cbp.gov/careers/frontline-careers/bpa/pay-benefits) (<https://www.cbp.gov/careers/frontline-careers/bpa/pay-benefits>)

For further information on when an employee continues or discontinues coverage under the special retirement system for law enforcement officers, please see the CSRS and FERS [Handbook](https://www.opm.gov/asd/hod/pdf/C046.pdf) (<https://www.opm.gov/asd/hod/pdf/C046.pdf>), Chapter 46, pages 12-13.

## Additional information

**Background Investigation:** Customs and Border Protection (CBP) is a federal law enforcement agency that requires all applicants to undergo a thorough background investigation prior to employment in order to promote the agency's core values of vigilance, service to country and integrity. During the screening and/or background investigation process, you will be asked questions regarding any felony criminal convictions or current felony charges, the use of illegal drugs (i.e., marijuana, cocaine, heroin, LSD, methamphetamines, ecstasy) and the use of non-prescribed controlled substances including any experimentation, possession, sale, receipt, manufacture, cultivation, production, transfer, shipping, trafficking, or distribution of controlled substances. Entry into this position may require that you successfully pass a polygraph examination. For more information, please see: [Background Investigation](https://www.cbp.gov/careers/join-cbp/which-career/apply/background-investigation) (<https://www.cbp.gov/careers/join-cbp/which-career/apply/background-investigation>)

**Probationary Period:** Current and former federal employees may be required to serve or complete a probationary period.

Any offers of employment made pursuant to this announcement will be consistent with all applicable authorities, including Presidential Memoranda, Executive Orders, interpretive U.S. Office of Management and Budget (OMB) and U.S. Office of Personnel Management (OPM) guidance, and Office of Management and Budget plans and policies concerning hiring. These authorities are subject to change.

CBP uses E-Verify, an internet-based system, to confirm the eligibility of all newly hired employees to work in the United States. Learn more about E-Verify here, [E-Verify](http://www.uscis.gov/e-verify) (<http://www.uscis.gov/e-verify>), including your rights and responsibilities.

Every individual receives a fair opportunity throughout the federal recruitment and hiring process. To learn more, click on the link [Hiring Policies](https://hru.gov/Studio/Recruitment/tools/Mythbuster_on_Federal_Hiring_Policies.pdf) ([https://hru.gov/Studio/Recruitment/tools/Mythbuster\\_on\\_Federal\\_Hiring\\_Policies.pdf](https://hru.gov/Studio/Recruitment/tools/Mythbuster_on_Federal_Hiring_Policies.pdf))

Follow U.S. Customs and Border Protection on Twitter [@CustomsBorder](https://twitter.com/#!/customsborder) (<https://twitter.com/#!/customsborder>)

## How You Will Be Evaluated

Qualified U.S. Customs and Border Protection (CBP) candidates will be ranked on the basis of the scores received on your Border Patrol Promotional Assessment. Competitive applicants must have a valid test score when the announcement opens, or we cannot consider you for this position. Alternate Staffing (Non-Competitive) Candidates need not have a current, valid test score.

Your application record will remain in a pending status until after the announcement closes, at which time we will upload test scores. If you have completed the assessment questionnaire and have uploaded all required documents for this announcement, there is nothing further you need to do at this time.

If you are best qualified, you may be referred to the hiring manager for consideration and may be called for an interview. To preview the job questionnaire, see [View Occupational Questionnaire](https://ApplicationManager.gov/Questionnaire.aspx?ID=6127411&PreviewType=Questionnaire) (<https://ApplicationManager.gov/Questionnaire.aspx?ID=6127411&PreviewType=Questionnaire>)

## Knowledge, Skills, Abilities and Other Characteristics (KSAOs):

Candidates who meet the minimum qualification requirements are required to possess certain Knowledge, Skills, Abilities, or Other Characteristics (KSAOs) to successfully perform the functions of this position. Candidates will be asked to demonstrate their attainment of these KSAOs in their resume. The KSAOs are:

- Ability to adjust rapidly to new situations.
- Ability to deal with stress effectively.
- Ability to communicate effectively to higher-level managers.
- Knowledge of labor/management and employee relations.
- Skill in making clear and convincing oral presentations.
- Knowledge of Law Enforcement Techniques (e.g., search and seizure, surveillance, sources of information, crime scene investigation, interviews and interrogation, gathering and maintenance of evidence, investigative report writing, intelligence).
- Ability to provide technical advice to higher-level managers.
- Ability to inspire, motivate, and/or guide others toward goal accomplishment.

**Agency Career Transition Assistance Program (CTAP):** If you have never worked for the Federal Government, you are not CTAP eligible. Information about or CTAP eligibility can be found at: [CTAP](http://www.opm.gov/Reduction_In_Force/employee_resources/ctap/Employee-Guideline_CTAP.asp#3a) ([http://www.opm.gov/Reduction\\_In\\_Force/employee\\_resources/ctap/Employee-Guideline\\_CTAP.asp#3a](http://www.opm.gov/Reduction_In_Force/employee_resources/ctap/Employee-Guideline_CTAP.asp#3a))

. To be considered well qualified under CTAP, you must possess the knowledge, skills and abilities and/or competencies clearly exceeding the minimum requirements of the position. This will be measured by a score of 85 or higher. In addition, you must submit the supporting documents listed in the "Required Documents" section of this announcement.

## Background checks and security clearance

### Security clearance

[Secret](#)

(<https://www.usajobs.gov/Help/fag/job-announcement/security-clearances/>)

## Required Documents

- **Your resume:** A resume describing your job-related qualifications is required and will be used for the purpose of reviewing your qualifications and determining what training, if any, would be required when placed. Your resume must be in English and must include your job titles and a detailed description of your duties and the dates you performed them (MM/DD/YY), as well as your hours per week for each position listed. Your resume should also contain your full name, address, phone number, email address, and salary. To ensure all your experience is considered, the Office of Border Patrol strongly suggests resumes should describe your experiences and accomplishments, assignment dates, duty locations, and specify whether you have performed duties in investigations, intelligence, or have worked in sector-level or national programs (e.g., horse patrol, BORSTAR, BORTAC, peer support, chaplaincy, canine, etc.), or been assigned to the U.S. Border Patrol Academy, and/or Sector or USBP Headquarters. Include leadership or specialized training and college level courses completed. Resumes must also specify each supervisory position held (clearly listing SBPA, FOS, SOS, APAIC, PAIC, ACPA, DCPA or CPA). Additionally, include all temporary promotions listing the grade, position, location, and period of time held; temporary details or special assignments held 30 days or more (assignment, location, and period of time); and any prior military or other specialized experience outside of USBP that is relevant to law enforcement work." in the required documents after the last sentence of your resume. **NOTE:** Resumes stored on USAJOBS will not automatically carry over to this announcement.
- **Your responses to the job questionnaire** [View Occupational Questionnaire](https://ApplicationManager.gov/Questionnaire.aspx?ID=6127411&PreviewType=Questionnaire) (<https://ApplicationManager.gov/Questionnaire.aspx?ID=6127411&PreviewType=Questionnaire>)
- **Are you claiming special priority selection rights under the Agency Career Transition Assistance Program (CTAP)?** You must submit a separation notice; your most recent SF-50B (noting your current position, grade level and duty location); a current (or last) performance rating of record of at least fully successful or equivalent; an agency certification that you cannot be placed after injury compensation has been terminated; an OPM notification that your disability annuity has been terminated; or a notification from the applicable Military Department or National Guard Bureau, that you are retired under 5 U.S.C. 8337(h) or 8456.
- Veterans preference points are not applicable to Merit Promotion announcements
- **SF-50 (Notification of Personnel Action):** Current CBP Employees are not required to submit SF-50s, but are highly encouraged to do so. Your SF-50(s) should reflect the highest grade or full performance level held on a permanent basis in the competitive service and having met the time-in-grade requirement of having served 52 weeks at the grade level below (or equivalent) the grade level for this position.
- You may be asked to provide a copy of your recent performance appraisal and/or incentive awards. Consideration will be given to performance appraisals and incentive awards as an indication of quality prior experience, no points will be assigned.
- **Are you a current or former political Schedule A, Schedule C, Non-career SES or Presidential Appointee employee?** Submit a copy of your applicable SF-50, along with a statement that provides the following information regarding your most recent political appointment: Position title, Type of appointment (Schedule A, Schedule C, Non-career SES, or Presidential Appointee), Agency. Beginning and ending dates of appointment.
- Please upload your resume under "Resume" and any other applicable supporting documents mentioned above under "Other" documents. "Other" documents may not be applicable for each applicant, but should be utilized if you are submitting a SF-50 for proof of federal service, veterans documents for eligibility, transcripts for qualifications, etc.
- **It is your responsibility to verify that any information entered or uploaded is received and is accurate.** Human Resources will not modify or change any part of your application. If a document is not legible, you will not be able to view it in your application and you must again upload it by the Friday, June 08, 2018.

## If you are relying on your education to meet qualification requirements:

Education must be accredited by an accrediting institution recognized by the U.S. Department of Education in order for it to be credited towards qualifications. Therefore, provide only the attendance and/or degrees from [schools accredited by accrediting institutions recognized by the U.S. Department of Education](http://www.ed.gov/admins/finaid/accred/) (<http://www.ed.gov/admins/finaid/accred/>).

Failure to provide all of the required information as stated in this vacancy announcement may result in an ineligible rating or may affect the overall rating.

## Benefits

A career with the U.S. Government provides employees with a comprehensive benefits package. As a federal employee, you and your family will have access to a range of benefits that are designed to make your federal career very rewarding.

- [Benefits for federal employees](https://www.usa.gov/benefits-for-federal-employees#item-36407)  
(<https://www.usa.gov/benefits-for-federal-employees#item-36407>)
- [Healthcare insurance](https://www.opm.gov/healthcare-insurance/)  
(<https://www.opm.gov/healthcare-insurance/>)
- [Pay and leave](https://www.usajobs.gov/Help/working-in-government/pay-and-leave/)  
(<https://www.usajobs.gov/Help/working-in-government/pay-and-leave/>)

DHS offers competitive starting salaries and an attractive benefits package, including: health, vision, dental, life and long-term care insurance, Thrift Savings Plan (similar to a 401(k)), Flexible Spending Account, retirement plan, Employee Assistance Program, personal leave days and paid federal holidays. Other benefits may include: flexible work schedules, telework, tuition reimbursement, transportation subsidies, uniform allowance, health and wellness programs, and fitness centers. DHS is committed to employee development and offers a variety of employee training and development opportunities. For more information, please go to <https://www.dhs.gov/homeland-security-careers/benefits> (<https://www.dhs.gov/homeland-security-careers/benefits>)

Disabled veteran leave (<https://www.opm.gov/news/releases/2016/08/newly-established-leave-policy-gives-disabled-veterans-more-time-to-address-medical-issues-1/>) (<https://www.opm.gov/news/releases/2016/08/newly-established-leave-policy-gives-disabled-veterans-more-time-to-address-medical-issues-1/>)

) will be available to any Federal employee hired on or after November 5, 2016, who is a veteran with a service-connected disability rating of 30 percent or more.

To compare cost of living data, calculate mortgage scenarios, or gather information on communities and school districts, please visit the website: <http://www.relocationessentials.com/aff/lifecare/tools/salary/col.aspx> (<http://www.relocationessentials.com/aff/lifecare/tools/salary/col.aspx>)

Eligibility for benefits depends on the type of position you hold and whether your position is full-time, part-time, or intermittent. Contact the hiring agency for more information on the specific benefits offered.

## How to Apply

To begin your online application, click **"Apply Online"** to create a USAJOBS account and follow the prompts or log in to your existing account. Your application packet must include a completed assessment questionnaire, a resume, and any applicable and/or required supporting documentation. Please see the "Required Documents" section below for additional information. All application materials, including transcripts, must be in English.

If you are unable to apply online or need to submit a document you do not have in electronic form, visit this link ([https://help.usastaffing.gov/Apply/index.php?title=Alternate\\_Application\\_Information](https://help.usastaffing.gov/Apply/index.php?title=Alternate_Application_Information)) ([https://help.usastaffing.gov/Apply/index.php?title=Alternate\\_Application\\_Information](https://help.usastaffing.gov/Apply/index.php?title=Alternate_Application_Information)) for more information regarding an Alternate Application process.



**Applications and supporting documentation will not be accepted by mail or email.** The address below is for inquiries only. You may apply more than once, but the most recent application is the only one that will be used. **You must submit your resume, your online questionnaire, and any supporting documents by 11:59 PM Eastern Time on Friday, June 08, 2018.**

The Office of Personnel Management (OPM) must authorize employment offers made to current or former political appointees. If you are currently, or have been within the last 5 years, a political Schedule A, Schedule C, Non-career SES or Presidential Appointee employee in the Executive Branch, you must disclose this information to the Human Resources Office.

Applying to this announcement certifies that you give permission for DHS to share your application with others in DHS for similar positions.

## Agency contact information

 CBP MHC Hiring

### Phone

[\(952\)857-2932](tel:(952)857-2932)  
(tel:(952)857-2932)

### Fax

(478)757-3144

### Address

CBP Hiring Center  
5600 American Blvd  
Suite 700  
Bloomington, MN 55437-1450  
USA

### Email

[CBPHIRING-APPLICANTINQUIRY@CBP.DHS.GOV](mailto:CBPHIRING-APPLICANTINQUIRY@CBP.DHS.GOV)  
(mailto:CBPHIRING-APPLICANTINQUIRY@CBP.DHS.GOV)

[Learn more about this agency](#)  
(#agency-modal-trigger)

### *Customs & Border Protection (CBP): Securing America's Borders*

Do you desire to protect American interests and secure our Nation while building a meaningful and rewarding career? If so, the Department of Homeland Security (DHS) is calling. DHS components work collectively to prevent terrorism, secure borders, enforce and administer immigration laws, safeguard cyberspace and ensure resiliency to disasters. The vitality and magnitude of this mission is achieved by a diverse workforce spanning hundreds of occupations. Make an impact; join DHS.

Discover a challenging and rewarding career in CBP, the sole organization responsible for securing the nation's borders. At U.S. Customs and Border Protection, we:

- Secure and facilitate trade and travel while enforcing hundreds of U.S. regulations, including immigration and drug laws
- Screen passengers, vehicles, and shipments entering our country
- Seize illegal narcotics, vehicles, and agricultural products
- Prevent unauthorized entry into the country
- Rescue individuals who fall into dangerous conditions traversing our border

For more information about CBP's mission, activities, and careers, please see <http://www.cbp.gov>  
(<http://www.cbp.gov/>)

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## Next steps

Once the job opportunity announcement has closed, we will assess your experience and training, identify the best qualified applicants, and refer those applications to the hiring manager for further consideration and interviews. You will be notified by email after each of these steps has been completed. Stay informed of changes to your application status by signing up for automatic email alerts with your USAJOBS account.

(<https://www.usajobs.gov/Applicant/ProfileDashboard/Home>)  
(<https://www.usajobs.gov/Applicant/ProfileDashboard/Home>)

) If you are referred, you will receive a final notification of the disposition of the announcement. We expect to make a tentative job offer within 60 days after the close of the announcement. If you are selected, we may conduct a suitability/security background investigation.

Additional selections may be made beyond the total number of vacancies specified using this vacancy announcement. Further selections may also be made for additional organizational divisions and/or units within the duty location(s) listed above.

## Fair & Transparent

The Federal hiring process is setup to be fair and transparent. Please read the following guidance.

### Equal Employment Opportunity Policy

The United States Government does not discriminate in employment on the basis of race, color, religion, sex (including pregnancy And gender identity), national origin, political affiliation, sexual orientation, marital status, disability, genetic information, age, membership in an employee organization, retaliation, parental status, military service, or other non-merit factor.

- [Equal Employment Opportunity \(EEO\) for federal employees & job applicants](http://www.eeoc.gov/eeoc/internal_eeo/index.cfm)  
([http://www.eeoc.gov/eeoc/internal\\_eeo/index.cfm](http://www.eeoc.gov/eeoc/internal_eeo/index.cfm))

### Reasonable Accommodation Policy

Federal agencies must provide reasonable accommodation to applicants with disabilities where appropriate. Applicants requiring reasonable accommodation for any part of the application process should follow the instructions in the job opportunity announcement. For any part of the remaining hiring process, applicants should contact the hiring agency directly. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.

A reasonable accommodation is any change in the workplace or the way things are customarily done that provides an equal employment opportunity to an individual with a disability. Under the Rehabilitation Act of 1973 the Equal Employment Opportunity Commission (EEOC) must provide reasonable accommodations:

- An applicant with a disability needs an accommodation to have an equal opportunity to apply for a job.
- An employee with a disability needs an accommodation to perform the essential job duties or to gain access to the workplace.
- An employee with a disability needs an accommodation to receive equal access to benefits, such as details, training, and office-sponsored events.
- [Disability Employment - Reasonable Accommodations](https://www.opm.gov/policy-data-oversight/disability-employment/reasonable-accommodations/)  
(<https://www.opm.gov/policy-data-oversight/disability-employment/reasonable-accommodations/>)
- [How to contact an agency](https://www.usajobs.gov/Help/how-to/application/agency/contact/)  
(<https://www.usajobs.gov/Help/how-to/application/agency/contact/>)

### Legal and regulatory guidance

[Financial suitability](https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/financial-suitability/)  
(<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/financial-suitability/>)

[Social security number request](https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/social-security-number/)  
(<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/social-security-number/>)

[Privacy Act](#)

[Signature & False statements](#)

[\(https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/privacy-act/\)](https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/privacy-act/)

Selective Service

[\(https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/selective-service/\)](https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/selective-service/)

[\(https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/signature-false-statements/\)](https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/signature-false-statements/)

New employee probationary period

[\(https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/probationary-period/\)](https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/probationary-period/)